
contract: writers in schools research programme



This is a contract between NAWE and..... (the writer)
dated..... setting out the terms and conditions relevant to the post of Writer in Residence at
..... (the school)

During the course of the residency the writer will undertake to:

- 1 Negotiate with the school suitable dates for the work within the framework of three full day/ six half day options
- 2 Plan the proposed sessions of work through telephone conversations/ emails with the link teacher of the school, clarifying the numbers, ages and any specific information about the pupils to be involved
- 3 Confirm with NAWE all details negotiated as above
- 4 Clarify whether the outcomes of the work are to be achieved through the process of the work alone or also with the development of a product (such as an anthology of pupil work, film-script or similar)
- 5 Ensure that the specific roles of teacher or writer developing pupil work further are negotiated, understood and agreed
- 6 Where appropriate, share publicity material of own published work in advance of the first session
- 7 Continue to develop ideas with the teacher as the work evolves
- 8 Record and monitor the impact that the work is making on the pupils

NAWE will support the writer in all of the above, and act as mediator in the case of any disagreement that might arise.

On receipt of all evaluation reports using the proformas provided, NAWE will make payment of fees (£250 per full day, £150 per half day) plus travel expenses. It is expected that the writer will use the most economical transport available. If other expenses such as accommodation are to be incurred, the writer must negotiate this with NAWE in advance.

The writer will be responsible for all their own tax arrangements, and personal and travel insurance.

To accept this contract, please sign and return one copy, keeping the second copy for your own reference.

Signed: on behalf of NAWE.....

by the writer.....

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